

No.	Date	Time	Type of contact	Enquiry/Complaint	Nature of Complaint/Enquiry	Tone	Response Provided	Response Date	Status
1	2/07/2020	9:08AM	Email	Enquiry	Construction Hours	Neutral	Email confirming hours, project website	2/07/2020	Closed
2	3/07/2020	10:11am	Email	Complaint	Dust	Neutral	Contact made, meeting proposed	3/07/2020	Open
3	4/07/2020	3:50PM	Email	Complaint	Dust	Neutral	Meeting	9/07/2020	Pending
4	8/07/2020	AM	Email	Enquiry	Out of Hours	Neutral	Email	8/07/2020	Closed
5	9/07/2020	5:56PM	Email	Enquiry	Lincoln Crescent Works	Neutral	Email	10/07/2020	Closed
6	20/07/2020	3:00PM	Email	Complaint	Tyre Damage	Complaint	Email	21/07/2020	Open
7	21/07/2020	4:39PM	Email	Complaint	Local Resident	Cleaning	Email	10/07/2020	Open